

---

---

## LETTER FROM THE PRINCIPAL

---

---

14 September 2015

Dear Parents/Guardians and Students

1. An eventful 2015 is drawing to a close soon. We had many reasons to celebrate in this year of Singapore's Golden Jubilee. Staff, students and even parents had participated in a wide range of activities to express their joy, thankfulness and hopes during the various SG50 events, I am sure some of their experiences would have left an indelible mark in their memories. Let us now look forward to an even brighter future and play our parts in realising our aspirations. Anchored in our core values, we need to continue to find innovative and effective ways of teaching, learning and working, and to contribute actively and positively to our community and country.
2. Before the year ends, Term 4 will still have several important school activities and events including the year-end semestral examinations for P2-5 and the PSLE for P6. It is important that parents and guardians set high but reasonable expectations and encourage our students to prepare well and give their best. However, even as we stress the importance of doing well in the exams, it is more important to emphasise the related values of hard work, responsibility, resilience, integrity and personal excellence. We hope parents/guardians will highlight these values in their interactions with the children.

### School Achievements

3. There were further occasions to celebrate the learning and achievements of our students in the third term. These included:
  - Singapore Foochow Association Chinese Essay Writing Competition – 2<sup>nd</sup> prize by Hannah Noh
  - National Photography Festival 2015 - 1 Special Mention Award & 2 Individual Special Mention Awards
  - 2015 Golden Lion Award Competition – Gold Award (Chinese Dance)
4. We also extend our congratulations to the following staff:
  - Mdm Tan Wan Foon – Commendation Medal, 2015 National Day Awards
  - Miss Chia Siew Hua – Letter from the President of Singapore on 40 years of service in the government
  - Miss Gan Yeh Li – Gold Award, MOE Innergy Awards 2015
5. We also have two teams of teachers, one from the English department and the other from Mathematics, whose papers have been accepted for presentations at two different international conferences.

### New Staff

6. We welcome the following staff to the school - Mdm Tan Ching Yin who is a Music teacher and Mdm Kavitha Padmanathan who has joined us as a teaching-learning allied educator. We look forward to their contributions towards the growth of the students and school.

### Strategic Thrusts 2015-2017

7. To recap from the previous letters, our school's strategic thrusts are:
  - i. Providing a **balanced curriculum** that emphasises **strong fundamentals** and **future learning**
  - ii. Creating a **learner-centred school** conducive for teaching and learning
  - iii. Growing a **quality and committed staff**
  - iv. Engaging **community and key stakeholders** to enhance teaching and learning
  - v. Strengthening the **TWPS Culture**
8. I have already addressed the first three thrusts in my previous letters this year. This term, I will cover the final two.

9. **Strategic Thrust 4** Educating our children is not a once-off event. It is a long-term journey and commitment. We often hear two proverbs in relation to this. First, that it takes a village to nurture a child. Second, that if you want to walk fast, walk alone but if you want to walk far, you have to walk together. This strategic thrust helps us to translate the wisdom of these proverbs into action. It will enable the school to work with significant partners to enhance students' learning. Significant partners would include the parents, SAC, alumni and other organisations. The school will use its partnership development policy in building its network with the aim of realising stronger student learning outcomes.
10. **Strategic Thrust 5** School culture is an essential element in supporting the attainment of school goals and outcomes. It provides guidance to key members of the school community on how they should act based on the common set of core beliefs. The school refined its values in late 2013 and this warrants a specific focus on re-defining the school culture and expectations. A primary outcome that should result from this strategic focus is for the staff and students to clearly articulate what the school culture means in practice. We aspire for the following to define school culture – a culture as depicted through our school values, a culture of care, and a culture of learning and innovation.
11. We seek your continual and strong support as we put into action our strategies for the next few years.

### **PERI Upgrading**

12. I thank all of you for your understanding thus far. Construction is in full swing and we are keeping close watch on the impact of the works. We have been making improvements to ensure as minimal disruption as possible to our students' learning. Since the work started, we have undertaken further measures such as installing sound barriers around the school and air conditioners in certain classes which are closer to the work site. Feedback from students and teachers has been positive after these added steps were taken.

### **Reminder on Merging of Honours Day 2015 and 2016 with Level Awards Ceremonies**

13. As mentioned in the letter in June, the school will be merging its traditional Honours Day ceremony with the decentralised Level Awards Ceremonies till the completion of its PERI upgrading. The prize-giving occasion may not be as elaborate but it still holds special significance as we recognise the efforts of our students. This year, the Level Awards Ceremonies will be held on 17 Nov and 18 Nov 2015. **The last day for this academic year will be on 19 November 2015.**

### **Administrative matters**

14. Please retain the coloured section of this letter for future reference as it contains important information. Read through the section carefully especially on school closure, curtailment of school hours and dates for meeting teachers.
15. Should you have any queries or feedback, please contact the school at 67691025 or email us at [twps@moe.edu.sg](mailto:twps@moe.edu.sg).
16. Wishing all of you a fantastic semester ahead!

Yours sincerely

Suraj Nair

## INFORMATION AND REMINDERS

### Health and Safety

Please ensure that children who are **unwell stay home** and seek appropriate medical attention. Students should **take good care of their thermometers** and bring them to school when required.

Unwell children during exam/test periods When children are unwell during tests and examinations, please get them to see a doctor to **obtain medical leave**. Whilst we understand the anxiety parents face during this period, we must **exercise social responsibility** and think about other members of the school community and their well-being. Unwell students should not turn up to sit for internal school exams.

Haze **Students who require medication should bring it along** with them. **For important updates**, for example, in the event of any announced school closure by MOE, **please refer to the school website or Facebook page**.

### General Office Operating Hours

Day	Opening Hours
Monday – Thursday	7.30am – 6.00pm
Friday	7.30am – 5.00pm
Saturday, Sunday and Public Holidays	Closed
<b>School Holidays:</b>	
Monday – Thursday	7.30am – 5.30pm
Friday	7.30am – 5.00pm

### Payment of School Fees

We encourage all parents to pay school fees via GIRO. In the event that you are paying cash, please note that **cash payments can be made in our General Office at the times listed below**. We seek your cooperation to adhere to these timings.

Day	Time for fees payment
Monday	7.30am – 1.00pm; 1.45pm – 2.15pm
Wednesday	7.30am – 1.00pm; 1.45pm – 2.15pm
Thursday	7.30am – 1.00pm; 1.45pm – 2.15pm

### School Closure

Parents will be informed via a letter and the school website if there are changes. Please make the necessary care arrangements.

School Closure	Dates	Levels affected	Remarks
PSLE Listening Comprehension	18 Sep	P1 – P5	School closed for P1 to P5. P6 students to report for examination
Hari Raya Haji	24 Sep	All	
Children's Day	9 Oct	All	
PSLE Marking Days	19 Oct – 22 Oct	All	
Deepavali	10 Nov	All	
Admin Day	13 Nov	All	
Parent-Child-Teacher Conference for P1 to 5 cum Home-based Learning Day	16 Nov	All	School is closed for all students. Parents of P1 to 5 students can arrange to meet children's form teachers. <b>Students attending with parents must be in school attire.</b>
Handover of facilities for school upgrading	20 Nov	All	School is closed for all levels
Year-end Holidays	21 Nov–31 Dec	All	

<b>Curtailed School Hours</b>	<b>Dates</b>	<b>Levels affected</b>	<b>Remarks</b>
Deepavali Eve	Mon, 9 Nov	Hindu students of all levels only	Hindu students may leave school at 10.30am. Lower primary Hindu students should have a parent/guardian fetching them.

### **Important Dates for Parents**

Parents, we are informing you of these dates early and hope that it will facilitate your attendance where necessary.

<b>Title of Event</b>	<b>Dates</b>	<b>Times</b>	<b>Remarks</b>
P6 Dedication Tea	3/11	4.30 – 7.30pm	All P6 parents are welcome
2016 P1 Orientation	Sat, 14/11	9.00 – 10.30am	<b>2016 P1 Parents only</b>
Parent-Child-Teacher Conference for P1 to 5 cum Home-based Learning Day	Mon, 16/11	8.00am – 5.00pm	School is closed for all students. Parents of P1 to 5 students can arrange to meet your children's form teachers. <b>Students attending with parents must be in school attire.</b>
Level Awards Ceremony for P1, 2, 3	Tue, 17/11	P2- 8.00 – 9.00am P3- 9.15 – 10.15am P1- 10.30 – 11.30am	
Level Awards Ceremony for P4, 5, 6	Wed, 18/11	P5- 8.00 – 9.00am P4- 9.30 – 10.30am P6- 11.00 – 12.30pm	
Family Matters@School Programmes: Session 1: Raising Responsible Kids	Tues, 22/9	10.30am – 1.30pm	Registration forms will be made available through your child.
Session 2: Father's Role in Parenting Today	Tues, 13/11	9.00am – 2.00pm	

### **School Activities for Term 4**

Please note that students will be issued with consent forms by the teachers-in-charge for all after school activities.

<b>Activities</b>	<b>Dates</b>	<b>Time</b>	<b>Teacher I/C</b>	<b>Remarks</b>
Children's Day Celebrations cum Lower Primary Games Day	8/10	Curriculum time	Mdm Joyce Liew	
School Health Visit	3/11 – 12/11	Curriculum time	Mr Sua Keng Wee	
Teck Whyean Voices	9/11, 11/11	Curriculum time	Year Heads	

Activities	Dates	Time	Teacher I/C	Remarks
Kids Excel Programme	Wednesdays - 16/9, 23/9, 30/9, 7/10, 14/10, 28/10, 4/11, 11/11, 18/11	2.00 – 5.15pm	Mdm Joyce Liew Ms Nur Khalidah (SPE)	Please note that any change in dates will be notified directly by KidsExcel service provider
	Monday – 9/11			
	Fridays – 25/9, 2/10, 16/10, 23/10, 30/10, 6/11	1.30 – 4.45pm		
Clean Your Class Day cum Promotion Day	19/11	Curriculum time	Mdm Dawn Chew	
P2 Theatre Experience	16/9: 2-1, 2-2, 2-3 25/9: 2-4, 2-5, 2-6	Curriculum time	Mdm Lynn Yeo	
P3 & 4 Student Leadership Training	22/9, 6/10, 13/10, 27/10	4.30 – 5.30pm	Mdm Jameela Ms Samantha Ting	
P3 Reading Remediation Programme (RRP) (Selected Students)	Mondays – 14/9, 21/9, 28/9, 5/10, 12/10	2.10 – 3.10pm	Mdm Chong	
	Tuesdays – 15/9, 22/9, 29/9, 6/10, 13/10	2.10 – 4.10pm		
P3 Dyslexia Remediation (Selected students)	14/9 – 17/9 21/9 – 23/9 28/9 – 1/10 5/10 – 7/10 12/10 – 13/10 26/10 – 29/10 2/11 – 5/11	2.15 – 3.15pm	Ms Sanly Poh, Mdm Vidhya	
P4 Camp @ MOE Dairy Farm Adventure Centre	14/9 – 16/9	Overnight stay	Mr Sham	
P4 Road Safety Education at Road Safety Park	29/9	1.30 – 5.00pm	Mdm Jameela	
P4 Dyslexia Remediation (Selected students)	Mon – Thurs 21/9 – 23/9 28/9, 30/9, 1/10 5/10 – 7/10	2.00 – 3.00pm	Ms Sanly Poh, Mdm Vidhya	
P4 Reading Remediation Programme (RRP) (Selected Students)	Tuesdays- 22/9, 6/10, 13/10	2.15 – 3.00pm	Mdm Farhanah, Ms Gayeathri	
	Wednesdays- 23/9, 30/9, 7/10, 14/10, 4/11, 11/11			

Activities	Dates	Time	Teacher I/C	Remarks
P4 Scratch Programming Enrichment	Tuesdays ( <b>P4-2</b> ) 22/9, 6/10, 13/10  Fridays ( <b>SDR,RRP</b> ) 25/9, 2/10, 23/10, 6/11	2.15 – 4.15pm  1.30 – 3.30pm	Ms Lye Sze Yee	
P5 Visit to Science Centre	22/9	2.00 – 4.00pm	Mr Andrew Koh	
P5 Sports Education Programme- Golf	23/9	2.15 – 4.15pm	Mr Morris Koh	
P5 Malacca trip Pre-departure briefing	4/11	5.00 – 6.00pm	Mdm Jameela	
P5 Overseas trip to Malacca	12/11 – 14/11	Departure (12/11): 6.00am  Arrival (14/11): 6.30pm (estimated)	Mdm Jameela	
P6 Sports Education Programme - Bowling	29/10 – 30/10	Curriculum time	Mr Morris Koh	
P6 Dedication Tea	3/11	4.30 – 7.30pm	Mdm Nerwati	
P6 Theatre Experience	5/11	Curriculum time	Mdm Lynn Yeo	
P6 Remedial/Supplementary	Mondays – 14/9, 21/9, 28/9	2.15 – 3.15pm	Respective subject HODs	
P3, P4, P5 Remedial/Supplementary	Mondays – 14/9, 21/9, 28/9, 5/10, 12/10	2.15 – 3.15pm	Respective subject HODs	Please refer to consent forms issued by the respective teachers  <b>6/10*</b> <b>P2 to 5 only</b>
P5 HMT & MT Remedial/Supplementary	Mondays – 14/9, 21/9, 28/9, 5/10, 12/10	2.15 – 3.15pm	Mdm Tan Wan Foon	
P2 to P6 Remedial/Supplementary	Tuesdays – 15/9, 22/9, 29/9, <b>6/10*</b>	2.15 – 3.15pm (Session 1) 3.15 – 4.15pm (Session 2)	Respective subject HODs	
P3 to P5 Remedial/Supplementary	Thursdays – 17/9, 1/10	2.15 – 3.15pm	Respective subject HODs	
P6 HMT & MT Remedial/Supplementary	Thursdays – 17/9	2.15 – 3.15pm	Mdm Tan Wan Foon	
<b>CCA (P3 – P5)</b>				
Mondays: Selected CCAs	14/9, 21/9, 28/9, <b>5/10</b> , 12/10	3.15 – 5.15pm	Mr Morris Koh	<b>5/10 CCA is for Thurs CCAs</b>
Thursdays: CCAs	17/9, 1/10, <b>5/10 (Mon)</b>  (ii) 12/11	3.15 – 5.15pm  2.15 – 4.15pm	Mr Morris Koh	<b>Thursday CCAs run on Monday 5/10</b>  <b>(ii) Lunch time will be adjusted for P3-6 on 12/11</b>

Activities	Dates	Time	Teacher I/C	Remarks
<b>Tests and Examinations</b>				
P1 Holistic Assessment - English	5/10-7/10, 26/10, 2/11	Curriculum Time	Mdm Intan	
- Mathematics	12/10, 3/11		Ms Charmian Chng	
- Mother Tongue	1/10, 13/10, 14/10, 28/10		Mdm Tan Wan Foon	
PSLE LC (EL & MT)	18/9	Curriculum Time		No school for P1 to 5
PSLE EL/FEL	1/10	Curriculum Time		
PSLE MA/FMA	2/10	Curriculum Time		
PSLE MT/FMT	5/10	Curriculum Time		
PSLE SC/FSC	6/10	Curriculum Time		
PSLE HMT	7/10	Curriculum Time		
P2 SA2 Oral (EL & MT)	13/10, 14/10	Curriculum Time	Mdm Tan Wan Foon & Mdm Intan	
P5 SA2 Oral (EL/FEL & MT/FMT)	13/10, 14/10	2.00 – 4.30pm	Mdm Tan Wan Foon & Mdm Intan	
P3 SA2 Oral (EL & MT)	15/10, 16/10	Curriculum Time	Mdm Tan Wan Foon & Mdm Intan	
P4 SA2 Oral (EL & MT)	15/10, 16/10	2.00 – 4.30pm	Mdm Tan Wan Foon & Mdm Intan	
SA2 P2 MT LC	26/10	Curriculum Time		
SA2 P3 EL Paper 1 & LC				
SA2 P4 MT Paper 1 & LC				
SA2 P5 EL Paper 1 & LC				
SA2 P2 EL Paper 1 & LC	27/10	Curriculum Time		
SA2 P3 MT Paper 1 & LC				
SA2 P4 EL Paper 1 & LC				
SA2 P5 MT Paper 1 & LC				
SA2 P5 HMT	28/10	Curriculum Time	Mdm Tan Wan Foon	
SA2 - P3 MT - P4 MA - P5 EL	29/10	Curriculum Time	Mdm Tan Wan Foon	
SA2 - P2 EL - P3 SC - P4 MT - P5 MA/FMA	30/10	Curriculum Time	Mdm Tan Wan Foon	
SA2 - P2 MA - P3 EL - P4 SC - P5 MT	2/11	Curriculum Time	Mdm Tan Wan Foon	

<b>Activities</b>	<b>Dates</b>	<b>Time</b>	<b>Teacher I/C</b>	<b>Remarks</b>
SA2 - P2 MT - P3 MA - P4 EL - P5 SC	3/11	Curriculum Time	Mdm Tan Wan Foon	
Please note that students who are absent for SA2 or P1 Mini Tests are to produce a medical certificate (MC) for record of their absence with valid reasons. No marks will be awarded for absence without MC and there will not be any make-up examination.				
<b>School Holidays</b>				
Term 4 Holidays	21 Nov–31 Dec			
Kids Excel	25/11, 27/11	8.15 – 11.30am	Mdm Joyce Liew Ms Nur Khalidah (SPE)	Please note that any change in dates will be notified directly by KidsExcel service provider
Kids Excel Day Camp	2/12 – 4/12			